



DEPARTMENT OF HEALTH AND HUMAN SERVICES

[Document Identifier: OS-4040-0020]

Agency Information Collection Request. 30-Day Public Comment Request

AGENCY: Office of the Secretary, HHS

ACTION: Notice.

SUMMARY: In compliance with the requirement of the Paperwork Reduction Act of 1995, the Office of the Secretary (OS), Department of Health and Human Services, is publishing the following summary of a proposed collection for public comment.

DATES: Comments on the ICR must be received on or before [INSERT DATE 30 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].

ADDRESSES: Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to

www.reginfo.gov/public/do/PRAMain . Find this particular information collection by selecting "Currently under 30-day Review - Open for Public Comments" or by using the search function.

FOR FURTHER INFORMATION CONTACT: Sagal Musa, sagal.musa@hhs.gov or (202) 205-2634. When submitting comments or requesting information, please include the document identifier 4040-0020-30D and project title for reference.

SUPPLEMENTARY INFORMATION: Interested persons are invited to send comments regarding this burden estimate or any other aspect of this collection of information, including any of the following subjects: (1) The necessity and utility of the proposed information collection for the proper performance of the agency's functions; (2) the accuracy of the estimated burden; (3) ways to enhance the quality, utility, and clarity of the information to be collected; and (4) the use of automated collection techniques or other forms of information technology to minimize the information collection burden.

Title of the Collections: SF-424 Mandatory Form

Type of Collection: Renewal

OMB No. 4040-0020

Abstract:

The Standard 424 Mandatory form provides the Federal grant-making agencies an alternative to the Standard Form 424 data set and form. Agencies may use SF-424 Mandatory Form for grant programs not required to collect all the data that is required on the SF-424 core data set and form.

Type of respondent: The SF-424 Mandatory form is used by organizations to apply for Federal financial assistance in the form of grants. This form is submitted to the Federal grant-making agencies for evaluation and review. This IC expires on January 31, 2023. *Grants.gov* seeks a three-year clearance of these collections.

Annualized Burden Hour Table

| Forms (If necessary) | Respondents (If necessary) | Number of Respondents | Number of Responses per Respondents | Average Burden per Response | Total Burden Hours |
|---------------------------------|---------------------------------------|----------------------------------|--|--|-----------------------------------|
| SF424 Mandatory Form | Grant Applicants | 5761 | 1 | 1 | 5761 |
| Total | | <u>5761</u> | 1 | 1 | 5761 |

Sherrette A. Funn,

Paperwork Reduction Act Reports Clearance Officer,

Office of the Secretary.